

How to Register with the PURA Website

<https://portal.ct.gov/pura>

CT.gov Home / Public Utilities Regulatory Authority

Welcome to PURA

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REGISTRATION - You must first register to use the Web-Filing Account Management system to submit an electronic filing to PURA.

LOG-IN to access the PURA Web Filing System.
New to PURA web-filing? Follow these [instructions](#).

Set your Compatibility View Setting

Compatibility View Settings

Change Compatibility View Settings

Add this website:
state.ct.us **Add**

Websites you've added to Compatibility View:
ct.gov **Remove**

☒ Display intranet sites in Compatibility View
☒ Use Microsoft compatibility lists
[Learn more by reading the Internet Explorer privacy statement](#)

Close

- **Ct.gov & state.ct.us** need to both be added
- Refresh your system

- Create an Account

PURA's Home Page Help PURA Web Filing Page

Web Filing - Account Management

	<p>-This area is used to manage PURA Web Filing Accounts. From here you can create a new account, modify an existing account, or request forgotten log-in information.</p>	
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Choose an Option Below:

Create a New Account

Login to Modify an Existing Account

Request your forgotten Username and Password

PURA's Home Page Help

Email Validation

	<p>-Please enter your Last Name and the Email Address you wish to register with. Then click the 'Enter' button to proceed with Registration.</p>	
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Last Name:	<input style="width: 95%;" type="text"/>
Email Address:	<input style="width: 95%;" type="text"/>
<div style="border: 1px solid gray; padding: 5px; display: inline-block;">Enter</div>	

- Complete form
- Once registered you will get an email letting you know that PURA has accepted your registration
- It takes approximately 1 hour for the system to refresh
- Log on to the system
- User ID is your email

- Depending on what you are filing you will choose one of the options in Step 3

PURA Web Filing - Start Page

<p style="text-align: center;">Step 1</p> <p>If you are a new user, please read the Intro Information before proceeding. This will help you understand the layout of this system.</p> <p style="text-align: center;">Intro Information</p>	<p style="text-align: center;">Step 2</p> <p>You must have an account with the PURA before you can view or enter information into the Web Filing System. To register, modify, or retrieve forgotten log-in information click the link below.</p> <p style="text-align: center;">PURA Web Filing Account Management (Registration, Modification, Forgotten Password)</p>
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Step 3

Please choose from one of the choices below once you have Steps 1 & 2 completed.

[File a New Docket Application](#)
[Add to a Current Docket Filing](#)
[Create an Undocketed Filing](#)

IMPORTANT NOTE – In order for PURA to deem filings as officially received, all documents attached to any web-filing must be filed as follows:

- Microsoft Office Word/Excel/PowerPoint 2010 (or higher) documents [no macro-enabled or template file types]
- Or Adobe PDF (text not image)
- Total size of filing must not exceed 20 MB (do **NOT** submit .ZIP files)
- Use Microsoft Internet Explorer 11 or greater

- Verify your Docket Number matches the Docket Title

DPUC Web Filing - Docketed Database Filings

Enter your Docket Number in the field below.
(Format: XX-XX-XX)
(Reopening: XX-XX-XXRE0X)

Docket Number:

Docket Title:

Docket Format: XX-XX-XX

[Don't know your Docket Number?](#)

[Back to Previous Page](#)
[Return to Main Menu](#)

- Choose your type of filing

The screenshot shows a web browser window with the URL <http://159.247.49.194/ElectronicFiling/RevDPUC/ElectronicFiling.nsf/MenuForm?OpenForm>. The page title is "DPUC Web Filing - Docketed Database Filings". The "Docket Number" field is populated with "21-01-05". The "Docket Title" field is populated with "ANNUAL ASSESSMENT PROCEEDING TO FUND THE DEVELOPMENT AND ADMINISTRATION OF THE ENHANCED EMERGENCY 911 PROGRAM - 2021". A dropdown menu titled "Choose the Type of Filing" is open, displaying a list of filing types: Briefs, Compliance, Correspondence, Interrogatories Issued, Interrogatory Responses, Late File Exhibits (LFE), Motions, Objections/Comments on Motion, Pre-filed Testimony, Written Comments in response to a Notice, and Written Exceptions to a Draft Decision.

Complete the following:

- On Behalf of What Entity
- Pertains To What Entity
- Attach your documents
- Submit Form
- Once form is submitted you will see your confirmation receipt, save for your records

<u>Correspondence</u>	
<u>Docket Number:</u>	21-01-05
<u>Docket Title:</u> ANNUAL ASSESSMENT PROCEEDING TO FUND THE DEVELOPMENT AND ADMINISTRATION OF THE ENHANCED EMERGENCY 911 PROGRAM - 2021	
On Behalf Of What Entity:	<input type="text"/>
Contact Name:	Ermelinda R. Flynn
Telephone No.:	860-827-2624
E-mail Address:	ermelinda.flynn@ct.gov
Submitter of Filing:	PURA
Pertains To What Entity:	<input type="text"/>
Date Filed:	11/15/2021 07:23:40 AM
Description:	<input type="text"/>
Date:	11/15/2021
<u>Attach your documents here:</u>	
<input type="button" value="Browse..."/>	
<p>NOTE – Only attachments that have the following file extensions will be considered as officially received by PURA:</p> <ul style="list-style-type: none">> .doc, .docx> .pdf> .xls, .xlsx> .jpg, .jpeg, .jpe, .jfif> .mpeg, .wav, .mp3	
<input type="button" value="Submit Form"/>	
<input type="button" value="Back to previous Page"/>	
<input type="button" value="Return to Main Menu"/>	